



# Private Investigators Licensing Board

400 W. King Street, Suite 101  
Carson City, NV 89703  
Telephone: (775) 684-3125  
Fax: (775) 687-3226  
<http://pilb.nv.gov>

3110 S. Durango Dr., Suite 203  
Las Vegas, NV 89117  
Telephone: (702) 486-3003  
Fax: (702) 486-3009  
Email: [pilbinfo@pilb.nv.gov](mailto:pilbinfo@pilb.nv.gov)

## Payment:

We accept most major credit and debit cards. (We **do not** accept American Express)  
Money orders or cashier's check must be made payable to PILB.

We **do not** accept Cash or Personal Checks.

**No refunds will be granted.**

**\$85.00 Application Processing Fee** if you submit your fingerprints electronically. (Live Scan)

**Note:** This option takes approximately **2 weeks** to process.

**\$129.00 Expedited Application Processing Fee (\$85 + \$44.00 Expedite Fee)**

**Note:** This option takes approximately **3-4 business days** to process.

Do not submit a fingerprint card unless instructed to do so by the PILB.

Submitting a fingerprint card will require an **additional \$10 fee**.

**These fees do not include the cost of fingerprints or photos.**

*All of the following items **MUST** be submitted before an application will be assigned to an investigator for processing*

<b>Application</b>	<ul style="list-style-type: none"> <li>All pages of the application <b>MUST</b> be filled out completely.</li> </ul>
<b>Copy of Identification</b> (2 forms)	<ul style="list-style-type: none"> <li>Driver's License <u>or</u> State/Federal issued ID</li> <li><b>AND</b></li> <li>Social Security Card <u>or</u> Birth Certificate</li> <li><b>OR</b></li> <li>A non-expired U.S. Passport will be sufficient for <b>both</b> forms of ID</li> </ul>
<b><u>Non-US citizens ONLY</u></b>	<ul style="list-style-type: none"> <li>A copy of your permanent resident card, employment authorization card, or a copy of your U.S. visa.</li> </ul>
<b>Security Guard Exam</b>	<ul style="list-style-type: none"> <li>Completion of the exam is required for employment with a security company.</li> </ul>
<b>Payment</b>	<ul style="list-style-type: none"> <li>We accept credit card, debit card, money order, cashier's check or vouchers</li> <li><b>FEE DOES NOT INCLUDE THE FINGERPRINT/PHOTO COST</b></li> </ul>
<b>PILB must receive payment before fingerprints may be completed</b>	
<b>Fingerprints</b>	<ul style="list-style-type: none"> <li>Applicants paying at the PILB office will be given a <u>stamped electronic submission form</u> to take with them to an authorized fingerprint company.</li> <li><b>OR</b></li> <li>Applicants paying online must present the <u>payment confirmation page</u> to an authorized fingerprint company in order to be printed.</li> </ul>
<b>Photo</b>	<ul style="list-style-type: none"> <li>One 2x2 inch color photo (passport size)</li> <li><b>MOST FINGERPRINT COMPANIES CAN TAKE THE 2X2 PHOTO AT THEIR LOCATION</b></li> </ul>

The following authorized fingerprint companies are independently owned and operated.

## AUTHORIZED LIVESCAN FINGERPRINT VENDOR LIST

The PILB MUST RECEIVE PAYMENT BEFORE FINGERPRINTS CAN BE TAKEN

*Contact the individual fingerprint companies for pricing, hours of operation and location(s).*

### LAS VEGAS & HENDERSON, NEVADA

#001 Fingerprinting Las Vegas	(702) 463-4423	www.fingerprintinglasvegas.com
A Xeration Services	(702) 822-6244	https://xerationsservices.com
AAA Fast Fingerprint	(702) 406-4457	
ACA Fingerprinting	(702) 434-0300	https://acaprosservices.com
AccuTest	(877) 472-6916	https://accutestnv.com
A-1 Fingerprinting	(702) 485-1718	www.aonefingerprinting.com
AES Fingerprinting	(702) 253-7821	www.aesfingerprinting.com
American Fingerprint	(702) 822-1590	lasvegasbiometricsservices.com
B&D Fingerprinting Services	(702) 485-5256	www.bdfingerprinting.com
Digits Fingerprinting	(702) 988-5045	www.digitsfingerprinting.com
Fieldprint	(877) 614-4364	https://fieldprintnevada.com
Fingerprint Masters & Lab Services	(702) 476-4260	https://www.fpmals.com/
Fingerprinting Express	(702) 489-7994	www.fingerprintingexpress.com
Fingerprinting INK	(702) 410-5387	www.fingerprintingink.com
Fingerprinting Pros	(702) 734-2665	https://fingerprintingpros.net
Las Vegas Fingerprints	(725) 710-3539	www.lvfingerprints.com
Make it EZ Services	(702) 331-0168	https://makeitezservices.com
NJN Fingerprinting Services	(702) 387-7556	https://notjustnotaries.com
Notary Professionals of Nevada	(702) 688-5618	www.notaryprosnv.com
One Stop Fingerprinting	(702) 827-1525	www.onestopfingerprintingandlab.com

### RENO & CARSON CITY, NEVADA

Carson City Sheriff's Office	(775) 887-2500	
Fingerprinting Express	(775) 222-0061	www.fingerprintingexpress.com
Priority1	(775) 691-6527	www.gratedetections.com

### ELKO, NEVADA

A1 Alcohol & Drug Collections	(775) 738-6973	http://a1alcoholanddrugtesting.com
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### MOBILE PRINTING (ONLY)

1 <sup>st</sup> Peloton Fingerprinting	(702) 648-7005	http://1stpeloton.com
Express Electronic Fingerprinting Service	(702) 856-6335	Elfsnv.com

**PILB MUST RECEIVE PAYMENT BEFORE FINGERPRINTS CAN BE TAKEN  
FINGERPRINTS/PHOTO WILL COST THE APPLICANT AN ADDITIONAL FEE.**



Date Stamp

# State of Nevada Private Investigators Licensing Board

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*For office use only*

☐ Renewal

R# : **20** -

☐ New

Payment Stamp

Missing: ☐ FP ☐ Photo ☐ ID ☐ SSC/BC ☐ Citizenship ☐ COI

Received: ☐ Appeal ☐ Court Docs Notes: \_\_\_\_\_

Please write legibly and be sure to answer every question to prevent possible delay of your application.

## Applicant Information

First Name:	Middle:	Last:	Suffix:
Date of birth: (MM/DD/YYYY)	Social Security Number:		Sex: <b>M</b> <b>F</b> (Please circle)
Hair color:	Eye color:	Height: FT IN	Weight:
Race: <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Other			
Driver's license/State ID #:	Issuing State:	Expiration Date:	
Passport Number:	Issuing Country:	Expiration Date:	

## Citizenship information Please check one

<input type="checkbox"/> I am a natural born US citizen	City/State of birth:
<input type="checkbox"/> I was born Abroad (military) or in a US Territory	Country of Birth:
<input type="checkbox"/> I am <u>not</u> a natural born US citizen	Alien card #: _____ Country of Birth: _____ Expiration Date: _____
<input type="checkbox"/> I am a Naturalized citizen	Naturalization #: _____ Country of Birth: _____

### \*NON-US CITIZENS

**Do not submit** a new application, if your previous work card expired prior to the 5 years.

**Your work card may be extended at no additional charge.**

You will need to provide our office a copy of your renewed and/or newly issued Permanent Resident Card/Employment Authorization Card to extend the card.



## Contact Information

### Email Address:

*Provisional (temporary) card will be emailed to you*

Mailing Address:		Apt #:
City:	State:	Zip:
Home #: (        )		Cell #: (        )
Is your Physical address the same as your Mailing address: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Physical Address:		Apt #:
City:	State:	Zip:

### List any Alias/Maiden names (Other than your current name)

First Name	Middle Name	Last Name
1.		
2.		

### List any body marks

**Tattoos, scars, birthmarks, etc.**

<b>Example Mark:</b> Tattoos	<b>Location:</b> Back, ankle, right shoulder
Mark:	Location:
Mark:	Location:

## Employment Information

List current employer and employment history for the last 5 years

<input type="checkbox"/> I <u>do not</u> have employment history	<input type="checkbox"/> I have been <u>unemployed</u> for the last 5 years
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Are you currently employed in an active, reserve, or voluntary capacity with a law enforcement agency?

☐ Yes    ☐ No    (If yes, please do not proceed and contact our office.)

Company Name	Location (City, State)	Position	From (mm/dd/yy)	To (mm/dd/yy)	Reason for leaving

## Work Card Use

Indicate which field(s) you intend to use your work card for

<input type="checkbox"/> Security Guard	<input type="checkbox"/> Process Server
<input type="checkbox"/> Security Consultant	<input type="checkbox"/> Canine Handler
<input type="checkbox"/> Private Investigator (includes mystery shopper)	<input type="checkbox"/> Repossessor



**THE FOLLOWING PAGES WILL ASK YOU QUESTIONS ABOUT YOUR  
ARREST HISTORY**

**\*Please note: Failure to disclose your arrest history *may* result in the denial of your work card application\***

**In the space below list **ALL** arrests, citations, orders to appear in court and **ALL** felony, gross misdemeanor and misdemeanor charges.**

- List **ALL** charges regardless of how long ago the incident occurred
- List **ALL** charges even if they occurred in another state or country
- List **ALL** charges and/or citations even if you were not placed in handcuffs
- List **ALL** charges even if they were expunged, dismissed or denied
- List **ALL** charges even if dismissed under **California PC 1203.4**

If you can not remember your arrest history, please gather that information before proceeding with the application.

Please write legibly and be sure to answer every question to prevent possible delay of your application. Incomplete applications will be returned. If a question is not applicable to you, please write **N/A**.

### Child Support

You **MUST** check one of the boxes (if you **DO NOT** have children check #1)

#1 <input type="checkbox"/>	I am <b>not subject</b> to a court order for the payment for the support of a child in any state.
#2 <input type="checkbox"/>	I am subject to a court order for the payment for the support of one or more children in Nevada or any state and <b>I am in compliance with the order</b> or <b>am in compliance with a plan approved</b> by the District Attorney or other public or private agency enforcing the order for the repayment of the amount owed pursuant to the order.
#3 <input type="checkbox"/>	I am subject to a court order for the payment for the support of one or more children and <b>I am NOT in compliance</b> with the order or <b>DO NOT have a plan approved</b> by the District Attorney or other public or private agency enforcing the order for the repayment of the amount owed pursuant to the order.

### Emergency Contact Information: Optional

The information obtained in the completion of the emergency contact section is strictly optional. The information provided will be kept confidential and will be used only in case of an emergency.

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

### Registration Questionnaire

Answer **ALL** questions below. Provide an explanation in the space provided when required

<b>1.</b> Are you currently on probation? <input type="checkbox"/> Supervised <input type="checkbox"/> Unsupervised Date Started Probation: _____ Date Probation Expires: _____ Reason for probation: _____ City and State: _____ Next Scheduled Court Date: _____ Probation Officer's name: _____ Officer's Contact #: _____	<b>YES</b> <b>NO</b>
<b>2.</b> Do you have an active protection/restraining order issued against you? Date Order Started: _____ Date Order Expires: _____ Reason for Order: _____ City and State: _____ Next Scheduled Court Date: _____ Relationship to person(s) Who Filed Order: _____	<b>YES</b> <b>NO</b>
<b>3.</b> Have you ever been investigated, disciplined by this Board or any Board in another state? Date: _____ City and State: _____ Explanation: _____	<b>YES</b> <b>NO</b>
<b>4.</b> Are you a convicted sex offender?	<b>YES</b> <b>NO</b>
<b>5.</b> If you are a convicted sex offender, are you in compliance regarding the registration requirements under Nevada law?	<b>YES</b> <b>NO</b>  <b>N/A</b>

**Arrest History** (Failure to list ALL events may result in the denial of your work card application)

1. Have you **ever** been convicted of a **felony charge** in any state or country? (if yes, please list below) YES NO

2. Have you **ever** been convicted of a crime involving the illegal use or possession of a **dangerous weapon** in any state or country? (if yes, please list below) YES NO

3. Have you **ever** been arrested, had any criminal citations, indictments and/or orders to appear in court in any state or country? (if yes, please list below) YES NO

In the space below list **ALL** arrests, citations, orders to appear in court and **ALL** felony, gross misdemeanor and misdemeanor charges.

- List **All** charges regardless of how long ago the incident occurred
- List **All** charges even if they occurred in another state or country
- List **All** charges and/or citations even if you were not placed in handcuffs
- List **All** charges even if they were expunged, dismissed or denied
- List **All** charges even if dismissed under **California PC 1203.4**
- Do not list parking or minor moving violations unless they went to warrant

**NOTE: If you can not remember your arrest history, please gather that information before proceeding with the application.**

Incident Date: <b>EXAMPLE</b> 3/2004	Charge/ Offense: Possession of controlled substance	Felony/Gross Misd/ Misdemeanor/citation: Misdemeanor
City/ State: Los Angeles, CA	Arresting Agency: LAPD	Disposition/ Outcome: Had to pay a fine, take drug classes 10 days jail, 120 days probation ended 10/2004
1. Incident Date:	Charge/Offense:	Felony/Gross Misd/Misdemeanor/citation:
City/State:	Arresting Agency:	Disposition/Outcome:
2. Incident Date:	Charge/Offense:	Felony/Gross Misd/ Misdemeanor/citation:
City/State:	Arresting Agency:	Disposition/Outcome:
3. Incident Date:	Charge/Offense:	Felony/Gross Misd/ Misdemeanor/citation:
City/State:	Arresting Agency:	Disposition/Outcome:
4. Incident Date:	Charge/Offense:	Felony/Gross Misd/ Misdemeanor/citation:
City/State:	Arresting Agency:	Disposition/Outcome:

I, \_\_\_\_\_, have read the foregoing document and have answered all  
(Print full name)  
questions fully and honestly. I have listed all citations, arrests, and convictions regardless of their outcome, regardless of how long ago it happened and regardless of where it occurred (nationwide). I am aware that willfully withholding information or making false statements on this application may be the basis for denial of my work card application. The answers provided are complete and true to the best of my knowledge.

Signature of applicant

Date



# IMPORTANT RULES AND REGULATIONS

**IF YOU CONTRIBUTE TO THE PUBLIC EMPLOYEE'S RETIREMENT SYSTEM (PERS), WORK FOR A FEDERAL, STATE OR LOCAL LAW ENFORCEMENT AGENCY, OR IF YOU ARE A PEACE OFFICER PLEASE CONTACT OUR OFFICE BEFORE CONTINUING WITH THE APPLICATION (NAC 348.338).**

## **NAC 648.338 Employment of unlicensed persons: Restrictions; exemption. (NRS 648.030, 648.140)**

1. Except as otherwise provided in subsection 2, a licensee may not employ an unlicensed person who is or becomes employed:
  - (a) As a peace officer, as defined in [NRS 169.125](#);
  - (b) By a federal, state or local law enforcement agency; or
  - (c) In a position which makes the unlicensed person eligible to contribute to any public employees' retirement system.
2. Upon receipt of a written request for exemption, the Board may grant an exemption from the prohibitions set forth in subsection 1 if the Board finds that the private activities of the unlicensed person on behalf of the licensee would not create or tend to create:
  - (a) A conflict of interest with his or her responsibilities to the public employer and his or her duty to discharge them; or
  - (b) The possibility of a use of his or her position with the public employer for personal advantage in his or her private activities.(Added to NAC by Priv. Investigator's Lic. Bd., eff. 7-18-88; A 7-7-94; R107-06, 7-14-2006)

## **NRS 648.1493 Registration: Requirements; application; qualifications; issuance; pocket cards; expiration; renewal; appeal of denial of registration; regulations.**

1. To obtain a registration, a person must:
  - (a) Be a natural person;
  - (b) File a written application for registration with the Board;
  - (c) Comply with the applicable requirements of this chapter; and
  - (d) Pay an application fee set by the Board of not more than \$135.
2. An application for registration must include:
  - (a) A fully completed application for registration as an employee;
  - (b) A passport size photo;
  - (c) A completed set of fingerprint cards or a receipt for electronically submitted fingerprints of the applicant submitted as required by the Board; and
  - (d) Any other information or supporting materials required pursuant to the regulations adopted by the Board or by an order of the Board. Such information or supporting materials may include, without limitation, other forms of identification of the person.
3. Except as otherwise provided in this chapter, the Board shall issue a registration to an applicant if:
  - (a) The application is verified by the Board and complies with the applicable requirements of this chapter; and
  - (b) The applicant:
    - (1) Is at least 18 years of age;
    - (2) Is a citizen of the United States or lawfully entitled to remain and work in the United States;
    - (3) Is of good moral character and temperate habits;
    - (4) Has not been convicted of, or entered a plea of nolo contendere to, a felony or a crime involving moral turpitude or the illegal use or possession of a dangerous weapon;
    - (5) Has not made a false statement of material fact on the application; and
    - (6) Has not violated any provision of this chapter, a regulation adopted pursuant thereto or an order of the Board.
4. Upon the issuance of a registration, a pocket card of such size, design and content as may be determined by the Board will be issued without charge to each registered employee, and will be evidence that the employee is duly registered pursuant to this chapter.
5. A registration issued pursuant to this section and the cards issued pursuant to subsection 4 expire 5 years after the date the registration is issued, unless it is renewed. To renew a registration, the holder of the registration must submit to the Board on or before the date the registration expires:
  - (a) A fully completed application for renewal of registration as an employee;
  - (b) A passport size photo;
  - (c) A completed set of fingerprint cards or a receipt for electronically submitted fingerprints of the applicant submitted as required by the Board;
  - (d) A renewal fee set by the Board of not more than \$135; and
  - (e) Any other information or supporting materials required pursuant to the regulations adopted by the Board or by an order of the Board. Such information or supporting materials may include, without limitation, other forms of identification of the person.
6. A denial of registration may be appealed to the Board. The Board shall adopt regulations providing for the consideration of such appeals.  
(Added to NRS by [2009, 1942](#); A [2015, 3353](#))

## **NRS 648.156 Grounds for revocation of registration.** The Board may revoke the registration of a registered employee if the Board finds, after a hearing conducted pursuant to [NRS 648.166](#) and [648.170](#), that the registered employee:

1. Failed to disclose any fact or misstated or otherwise misled the Board with respect to any fact contained in any application for the issuance or renewal of a registration submitted to the Board by the registered employee;
2. On or after the date on which the Board issues a registration to the registered employee, the registered employee commits or attempts or conspires to commit any act prohibited by this chapter or any regulation adopted or order issued pursuant thereto; or
3. On or after the date on which the Board issues a registration to the registered employee, the registered employee is convicted of, or enters a plea of nolo contendere to, a felony or a crime involving moral turpitude or the illegal use or possession of a dangerous weapon.  
(Added to NRS by [2015, 3347](#))

## **NRS 648.063 Single act for which license is required is violation; exception.**

1. Except as otherwise provided in subsection 2, an unlicensed person who performs a single act for which a license is required has engaged in the business for which the license is required and, unless exempt from licensing or performing an investigation pursuant to [NRS 253.220](#), has violated [NRS 648.060](#).
2. A natural person who serves legal process must not be deemed to be engaged in the business of a process server and the provisions of this chapter relating to process servers, including, without limitation, the requirement to obtain a license to engage in the business of a process server pursuant to [NRS 648.060](#), do not apply to the natural person, if the natural person serves legal process:
  - (a) Without compensation;
  - (b) On behalf of a litigant who is a natural person and is not a business entity; and
  - (c) Not more than three times each calendar year.(Added to NRS by [1985, 1329](#); A [2007, 2492](#); [2017, 562](#))





## Fingerprint Background Waiver

As an applicant who is the subject of a Federal Bureau of Investigation (FBI) fingerprint-based criminal history record check for a noncriminal justice purpose you have certain rights which are discussed below.

1. You must be notified by The Private Investigators Licensing Board that your fingerprints will be used to check the criminal history records of the FBI and the State of Nevada.
2. If you have a criminal history record, the officials making a determination of your suitability for the job, license or other benefit for which you are applying must provide you the opportunity to complete or challenge the accuracy of the information in the record. You may review and challenge the accuracy of any and all criminal history records which are returned to the submitting agency. The proper forms and procedures will be furnished to you by the Nevada Department of Public Safety, Records Bureau upon request. If you decide to challenge the accuracy or completeness of your FBI criminal history record, Title 28 of the Code of Federal Regulations Section 16.34 provides for the proper procedure to do so:

**16.34 - Procedure to obtain change, correction or updating of identification records.** If, after reviewing his/her identification record, the subject thereof believes that it is incorrect or incomplete in any respect and wishes changes, corrections or updating of the alleged deficiency, he/she should make application directly to the agency which contributed the questioned information. The subject of a record may also direct his/her challenge as to the accuracy or completeness of any entry on his/her record to the FBI, Criminal Justice Information Services (CJIS) Division, ATTN: SCU, Mod. D-2, 1000 Custer Hollow Road, Clarksburg, WV 26306. The FBI will then forward the challenge to the agency which submitted the data requesting that agency to verify or correct the challenged entry. Upon the receipt of an official communication directly from the agency which contributed the original information, the FBI CJIS Division will make any changes necessary in accordance with the information supplied by that agency.

3. Based on 28 CFR § 50.12 (b), officials making such determinations should not deny the license or employment based on information in the record until the applicant has been afforded a reasonable time to correct or complete the record or has declined to do so.
4. You have the right to expect that officials receiving the results of the fingerprint-based criminal history record check will use it only for authorized purposes and will not retain or disseminate it in violation of federal or state statute, regulation or executive order, or rule, procedure or standard established by the National Crime Prevention and Privacy Compact Council.

5. I hereby authorize The Private Investigators Licensing Board, to submit a set of my fingerprints to the Nevada Department Public Safety, Records Bureau for the purpose of accessing and reviewing State of Nevada and FBI criminal history records that may pertain to me.

In giving this authorization, I expressly understand that the records may include information pertaining to notations of arrest, detentions, indictments, information or other charges for which the final court disposition is pending or is unknown to the above referenced agency. For records containing final court disposition information, I understand that the release may include information pertaining to dismissals, acquittals, convictions, sentences, correctional supervision information and information concerning the status of my parole or probation when applicable.

6. I hereby release from liability and promise to hold harmless under any and all causes of legal action, the State of Nevada, its officer(s), agent(s) and/or employee(s) who conducted my criminal history records search and provided information to the submitting agency for any statement(s), omission(s), or infringement(s) upon my current legal rights. I further release and promise to hold harmless and covenant not to sue any persons, firms, institutions or agencies providing such information to the State of Nevada on the basis of their disclosures. I have signed this release voluntarily and of my own free will.

A reproduction of this authorization for release of information by photocopy, facsimile or similar process, shall for all purposes be as valid as the original.

In consideration for processing my application I, the undersigned, whose name and signature voluntarily appears below; do hereby and irrevocably agree to the above.

Applicant's Name:

**PLEASE PRINT**

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Middle Name

Address:

**PLEASE PRINT**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant's Signature:

\_\_\_\_\_

Date:

\_\_\_\_\_

Submitting Agency:

Private Investigators Licensing Board

Address:

3110 S. Durango Drive, Suite 203

Las Vegas, NV 89117

Agency Representative:

Saladino, Vincent

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Middle

Agency Representative Signature:

  
\_\_\_\_\_

Date:

\_\_\_\_\_



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# WORK CARD EXAM ANSWER SHEET

**SCORE**

### Instructions:

- Indicate the correct answer in the corresponding blank spaces below (using the corresponding letter).
- Complete all identifying information and submit this sheet as part of your application.
- I must receive 100% on this exam pursuant to NAC 648.341(1)

First Name:	Middle:	Last:
<b>Email Address:</b> <i>Provisional (temporary) card will be emailed to you</i>		

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

11. \_\_\_\_\_

12. \_\_\_\_\_

13. \_\_\_\_\_

14. \_\_\_\_\_

15. \_\_\_\_\_

16. \_\_\_\_\_

17. \_\_\_\_\_

18. \_\_\_\_\_

19. \_\_\_\_\_

20. \_\_\_\_\_

21. \_\_\_\_\_

22. \_\_\_\_\_

23. \_\_\_\_\_

24. \_\_\_\_\_

25. \_\_\_\_\_

26. \_\_\_\_\_

27. \_\_\_\_\_

28. \_\_\_\_\_

29. \_\_\_\_\_

30. \_\_\_\_\_

Study guides are available in our office or you may also obtain a copy on our website [<http://pilb.nv.gov>].



## WORK CARD EXAM

**Instructions:** Please indicate the correct answers on the Answer Sheet.

### Part 1: NRS Statutes

- 1) The Board shall from time to time adopt regulations to enable it to carry out the provisions of this chapter, therefore it is the responsibility of the licensee/registrant to read and review NRS Chapter 648 and Nevada Administrative Code chapter 648 pertaining to a licensee/registrant's rights and/or obligations.
  - a. True
  - b. False
- 2) No person may engage in the business of private investigator, private patrol officer, process server, reposessor, canine handler, security consultant, or polygraphic examiner/intern unless the person is \_\_\_\_\_ pursuant to this chapter.
  - a. Registered
  - b. Licensed
  - c. Provisional
- 3) An unlicensed person who performs a single act for which a **license is required** has engaged in \_\_\_\_\_ activity and therefore violated NRS 648.063.
  - a. Approved
  - b. Unlicensed
  - c. Unauthorized
- 4) The Board does not have the power of subpoena to obtain additional documentation concerning the activity of an unlicensed person or discipline of a licensee.
  - a. True
  - b. False
- 5) A person with an active work card is able to engage in the business of private investigator, private patrol officer, process server, reposessor, canine handler, security consultant, or polygraphic examiner under a person licensed in the related field.
  - a. True
  - b. False

For questions 6 – 12 match the job description with its correct definition.

- 6) \_\_\_\_\_ Security consultant
- 7) \_\_\_\_\_ Process Server
- 8) \_\_\_\_\_ Polygraphic examiner
- 9) \_\_\_\_\_ Repossessor
- 10) \_\_\_\_\_ Canine Handler
- 11) \_\_\_\_\_ Private Patrol officer
- 12) \_\_\_\_\_ Private Investigator (mystery shopper)

**Definitions:**

- A. Any Person who, for compensation, handles, supplies or trains dogs for the protection or safety of persons or property.
  - B. Any person licensed as a private patrol officer or private investigator who engages in the business of furnishing advice on the proper methods and equipment for providing security and protection for persons and property.
  - C. Any person who by virtue of education, training, and expertise, is capable of conducting a valid and reliable polygraphic examination.
  - D. Any person engaged in the business of employing and providing for other persons watchmen, guards, patrol officers, uniformed officers to control traffic, bodyguards or other persons for the purpose of protecting persons or property.
  - E. Any person who engages in business or accepts employment to locate or recover personal property which has been sold under a conditional sales agreement or which is subject to any other security interest.
  - F. Any person, other than a peace officer of the State of Nevada, who engages in the business of serving legal process within this State.
  - G. Any person who for any consideration engages in business or accepts employment to furnish, or agrees to make or makes any investigation for the purpose of obtaining information.
- 13) A convicted **felon may not qualify** to obtain a work card.
- a. True
  - b. False
- 14) The Board requires any person applying for registration pursuant to this chapter to submit their fingerprints to determine the applicant's criminal history.
- a. True
  - b. False
- 15) Licensees are **not** required to inform the board after employees begin their employment.
- a. True
  - b. False
- 16) A *Security guard* is defined as a person employed as a watchman, guard, security consultant, patrol officer, or in any other similar position.
- a. True
  - b. False
- 17) A private person may arrest another for a public offense committed or attempted in the person's presence.
- a. True
  - b. False

- 18) It is unlawful for any licensee or any employee, \_\_\_\_\_, officer, or member of any licensee to make a false report to his or her employer or client (NRS 648.200).
- manager
  - business
  - security guard
- 19) A person with malicious intent and without probable cause may be personally charged with a \_\_\_\_\_ if they attempt to arrest an innocent person for a misdemeanor or gross misdemeanor.
- Felony
  - Misdemeanor
- 20) Any person who falsely impersonates a police officer or public officer shall be guilty of a gross misdemeanor.
- True
  - False
- 21) \_\_\_\_\_ is committed when a person goes upon the land or enters into another's building with the intent to annoy or vex the owner or occupant thereof.
- Disturbing the Peace
  - Burglary
  - Trespassing
- 22) Pursuant to NRS 648.157 a Private investigator licensed pursuant to this chapter shall not obtain or seek access to information from the \_\_\_\_\_ for any purpose other than for the determination directly related to the investigation of an insurance claim (NRS 648.157).
- Internal Revenue Service
  - Department of Motor Vehicles
  - Social Security Administration

## **Part 2: NAC 648 Statutes**

- 23) Holding a registered **work card** with the PILB \_\_\_\_\_ you to individually **contract** your services, engage as a licensed professional, or hire employees. This may only be done if you hold a PILB license.
- allows
  - does not allow
- 24) Per NAC 648.338 an exemption must be granted by the Director and/or Board **before this person is eligible** to obtain a work card.
- A peace officer
  - A person employed by a federal state or local law enforcement agency
  - A person that contributes to any public employee's retirement system (PERS)
  - All of the above
- 25) The Board may deny an application for registration if the applicant has been convicted of a crime involving moral turpitude or illegal use of possession of \_\_\_\_\_. (NAC 648.339)
- Narcotic paraphernalia
  - A dangerous weapon
  - A DUI/ DWI
- 26) It is unprofessional conduct for a licensee to evade the requirements of NRS 648.060, by hiring a non-registered employee.
- True
  - False



- 27) A licensee shall immediately terminate the employment of a person employed if the Board notifies the licensee that their registration/provisional status has been denied, suspended, or revoked.
- a. True
  - b. False
- 28) To certify a person's successful completion of the course of training in carrying, handling, and using firearms safely such person is required by NAC 648.350 to have their registered work card **and** firearm certification card in their possession at all times while on duty; regardless if they possess a concealed weapons permit (CCW).
- a. True
  - b. False
- 29) The firearm certification card is valid for \_\_\_\_\_ year(s) **only if** the licensee or employee successfully qualifies every **six** months on a course of fire that is given by a certified firearms instructor that is approved by the Board.
- a. Ten
  - b. One
  - c. Five
- 30) It is the responsibility of the registered employee to read and review Nevada Revised Statute Chapter 648 and Nevada Administrative Code Chapter 648 pertaining thereto to determine their rights and/or obligations.
- a. True
  - b. False