

Private  
Investigators  
Licensing  
Board  
Logging into  
Portal  
(First Time)



Revised August 2022

# Creating Your Account

- This portal is only for LICENSE HOLDERS ONLY.
- If you are a licensee or authorized user, you will need to create an account for our Online Portal.
- If you are a Work Card applicant DO NOT create an account!

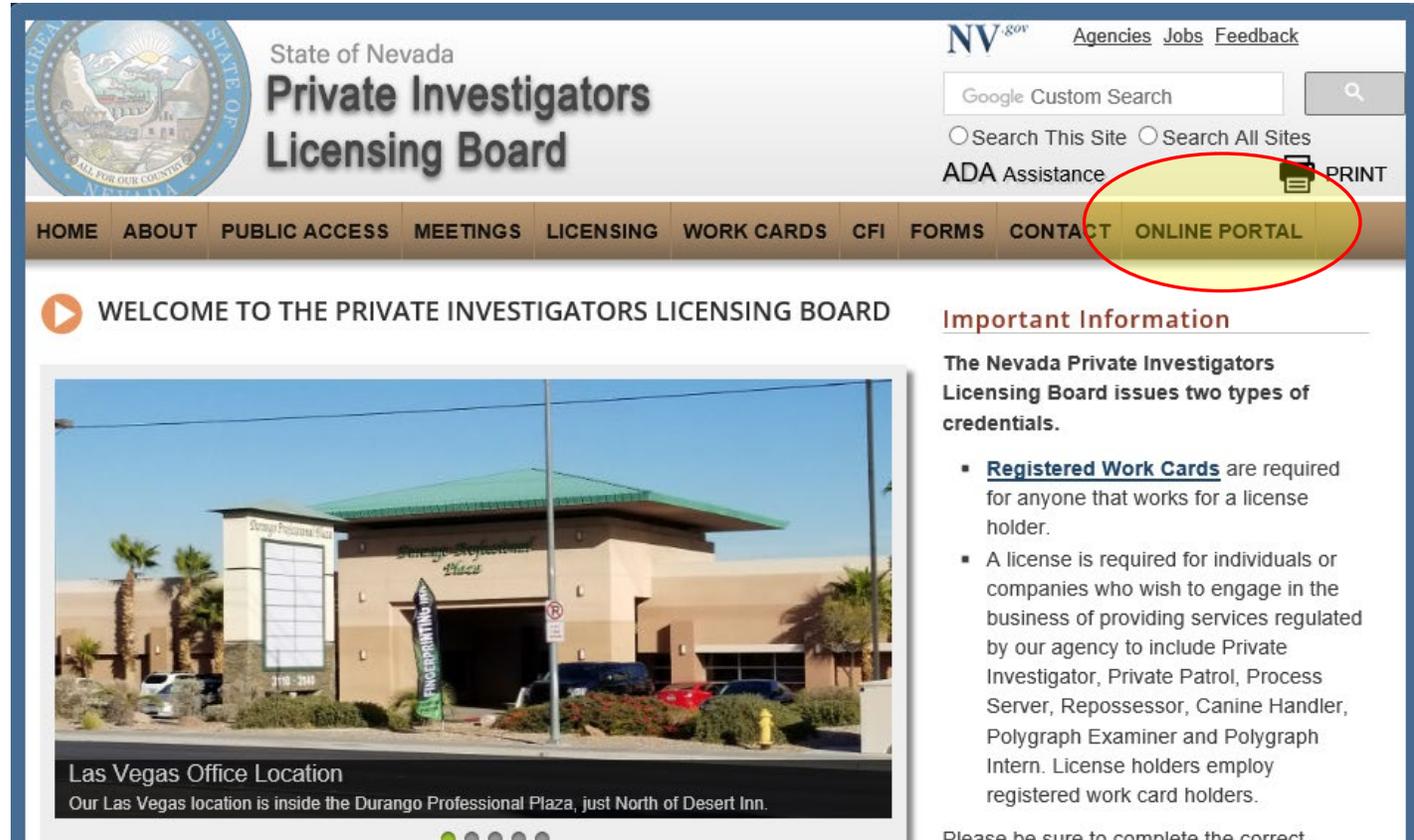
<https://pilb.nv.gov/>

The screenshot shows the homepage of the Nevada Private Investigators Licensing Board. At the top left is the State of Nevada seal. To its right, the text reads "State of Nevada Private Investigators Licensing Board". On the top right, there are links for "Agencies", "Jobs", and "Feedback", along with a "Google Custom Search" box and "Search This Site" / "Search All Sites" options. Below the search box are links for "ADA Assistance" and a "PRINT" button. A navigation menu below the header includes: HOME, ABOUT, PUBLIC ACCESS, MEETINGS, LICENSING, WORK CARDS, CFI, FORMS, CONTACT, and ONLINE PORTAL. The main content area features a "WELCOME TO THE PRIVATE INVESTIGATORS LICENSING BOARD" heading with a play button icon. Below this is a photograph of the Las Vegas office building, with a caption: "Las Vegas Office Location. Our Las Vegas location is inside the Durango Professional Plaza, just North of Desert Inn." To the right of the photo is a section titled "Important Information" which states: "The Nevada Private Investigators Licensing Board issues two types of credentials." followed by a list: "Registered Work Cards are required for anyone that works for a license holder." and "A license is required for individuals or companies who wish to engage in the business of providing services regulated by our agency to include Private Investigator, Private Patrol, Process Server, Repossessor, Canine Handler, Polygraph Examiner and Polygraph Intern. License holders employ registered work card holders." At the bottom of the right column, it says "Please be sure to complete the correct".

If you already have an account skip to slide 10

# Creating Your Account

- <https://pilb.nv.gov/>
- Click on the Online Portal tab



The screenshot shows the website for the State of Nevada Private Investigators Licensing Board. The header includes the state seal, the text "State of Nevada Private Investigators Licensing Board", and navigation links for "Agencies", "Jobs", and "Feedback". A search bar is present with the text "Google Custom Search". Below the search bar are radio buttons for "Search This Site" and "Search All Sites", and a "PRINT" button. The main navigation menu includes "HOME", "ABOUT", "PUBLIC ACCESS", "MEETINGS", "LICENSING", "WORK CARDS", "CFI", "FORMS", "CONTACT", and "ONLINE PORTAL", which is highlighted with a red circle. Below the navigation menu is a "WELCOME TO THE PRIVATE INVESTIGATORS LICENSING BOARD" section with a play button icon. To the right of this section is a "Important Information" section with the heading "The Nevada Private Investigators Licensing Board issues two types of credentials." and a list of bullet points. Below the welcome section is a photograph of the Las Vegas Office Location, with a caption: "Las Vegas Office Location. Our Las Vegas location is inside the Durango Professional Plaza, just North of Desert Inn." Below the photograph is a row of five small circles, with the first one being green.

State of Nevada  
**Private Investigators  
Licensing Board**

NV.gov Agencies Jobs Feedback

Google Custom Search

Search This Site  Search All Sites

ADA Assistance  PRINT

HOME ABOUT PUBLIC ACCESS MEETINGS LICENSING WORK CARDS CFI FORMS CONTACT **ONLINE PORTAL**

▶ WELCOME TO THE PRIVATE INVESTIGATORS LICENSING BOARD

**Important Information**

The Nevada Private Investigators Licensing Board issues two types of credentials.

- **Registered Work Cards** are required for anyone that works for a license holder.
- A license is required for individuals or companies who wish to engage in the business of providing services regulated by our agency to include Private Investigator, Private Patrol, Process Server, Repossessor, Canine Handler, Polygraph Examiner and Polygraph Intern. License holders employ registered work card holders.

Las Vegas Office Location  
Our Las Vegas location is inside the Durango Professional Plaza, just North of Desert Inn.

Please be sure to complete the correct

# Creating Your Account

- <https://pilb.nv.gov/>
- Click on the [Portal Login](#)
- You can also find instructions on adding people to rosters, license renewals and portal login.

State of Nevada  
**Private Investigators  
Licensing Board**

NV.gov Agencies Jobs Feedback

Google Custom Search

Search This Site  Search All Sites

ADA Assistance PRINT

HOME ABOUT PUBLIC ACCESS MEETINGS LICENSING WORK CARDS CFI FORMS CONTACT ONLINE PORTAL

Online Portal

ON-LINE LICENSE & WORK CARD PORTAL

**License Portal**

**INSTRUCTIONS:** If this is your first time visiting this site, fully read the **instructions** provided below. After you have logged in, select the "My Companies" tab to manage your staff roster.

**NOTE: "Pop-ups" must be enabled to navigate the portal.**

- [How to Create an Account](#) ↕
- [How to Manage Your Roster](#) ↕
- [How to Renew Your License](#) ↕

**Login to Portal**

[Portal Login](#)

# Creating Your Account

- Once you click on Portal Login, you will be taken to the following window.
- Start by choosing **Request Access to Site**
  - Create an account if you **have not done so already**
  - Please DO NOT create multiple accounts.



Home Contact Us

## Private Investigators Licensing Board

Licensee Portal

Welcome to the State of Nevada Private Investigators Licensing Board Portal. This online environment provides the ability to manage your individual and/or company record from any computer or portable device with Internet access.

After you have logged in, select the "My Companies" tab to manage your staff roster.

Sign In

Email

Password

[Forgot Password?](#) [Sign In](#)

Create Account

[Request Access to Site](#)

# Creating Your Account

- Fill in the information required
  - Designated with an asterisk
- DO NOT use dashes for Social Security Number

## Create Account

E-mail address\*

Password\*

Verify Password\*

First Name\*

Last Name\*

DOB (e.g. 01/01/1900) include the "/"\*

Work Card/License #

SSN (e.g. 123456789) No Dashes\*

B r b U C

Enter the characters.\*

# Creating Your Account

- Once you submit your information it will bring you back to this page.
- **DO NOT TRY TO LOG IN!**
  - The system is set on a timer. You must **wait 30 minutes** before you can try logging in for the first time.



Home Contact Us

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**Sign In**

Email

Password

[Forgot Password?](#)

**Create Account**

**Message** ✕

Your request has been submitted. You will receive a notification once your account has been created.

# While you wait.....

While waiting 30 minutes we suggest taking the time to ENABLE POP UPS for our site. You will not be able to access our website if pop-ups are blocked.

**ALLOW THIS WEBSITE:** <https://pilbonbaseweb.nv.gov/EAC/Account/Login.aspx>

Each internet browser (Chrome, Internet Explorer, Safari, etc.) has their own way to allow pop ups

Internet Explorer blocked a pop-up from [www.popupstest.com](http://www.popupstest.com).

Always allow  
More settings

# While you wait.....

## Internet Explorer: To turn Pop-up Blocker on or off

- Open **Internet Explorer**, select the Tools button , and then select **Internet** options.
- On the Privacy tab, under **Pop-up Blocker**, select or clear the **Turn on Pop-up Blocker** check box, and then select OK

## Chrome: Turn pop-ups on or off

- On your computer, open Chrome.
- At the top right, click More Settings.
- At the bottom, click Advanced.
- Under 'Privacy and security', click Content settings.
- Click Pop-ups and redirects.
- At the top, turn the setting to Allowed or Blocked.

## Safari: Select "Safari" > "Preferences".

- Click on "Security" at the top of the window.
- Check the box "**Block pop-up windows**" to enable this feature. Uncheck it to **disable** it.

## Mozilla Firefox: To access the pop-up blocker settings:

- Click the menu button and choose Options. Preferences.
- Select the Content Privacy & Security panel.
- Under the **Pop-ups Permissions** section, uncheck the box next to **Block pop-up windows** to disable the pop-up blocker altogether



Firefox



Google  
Chrome



Microsoft  
Edge



Safari

# Creating Your Account

After waiting 30 minutes

1. Ensure pop-ups are enabled for our site
2. Log in



Home

Contact Us

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After you have logged in, select the “My Companies” tab to manage your staff roster.

Sign In

Create Account

Request Access to Site

Email testperson@pilb.com

Password ●●●●●●●●

[Forgot Password?](#)

Sign In



## Las Vegas Office

3110 S. Durango Dr. Suite 203  
Las Vegas, NV 89117  
Phone: (702) 486-3003

## Carson City Office

400 W. King Street, Suite 101  
Carson City, NV 89703  
Phone: (775) 687-3126

Email: [PILBinfo@pilb.nv.gov](mailto:PILBinfo@pilb.nv.gov)