



State of Nevada Private Investigators Licensing Board

Board Members

Raymond Flynn, Acting Chair
Rick Brown
Robert Gronauer
Tammy Nixon

3110 S. Durango Dr., Suite 203
Las Vegas, NV 89117
Telephone: (702) 486-3003
Fax: (702) 486-3009

Email: PIBInfo@pilb.nv.gov

March 16, 2020

Dear State of Nevada Licensees and employees:

Pursuant to Governor Sisolak's Declaration of Emergency Directive 003, and in keeping in line with the Private Investigators Licensing Board's mission to protect the public safety and general welfare of the people of Nevada, the Board has determined our services are essential during this trying time. Therefore, we will remain open to process applications, answer telephone calls and respond to emails. However, our offices will be closed to all walk-in traffic effective Monday March 16, 2020.

At this time, we provide the following information on how to handle certain situations related to our agency:

Work Card Applications

We will continue to process work card applications. We encourage all individuals to apply and pay online then visit a fingerprint company to complete the application. Some fingerprint companies have modified their hours or have closed during this time. Please note the hours and operation are at the discretion of the fingerprint companies, therefore please call them before going to be printed. Once printed, those forms can be emailed to pilbinfo@pilb.nv.gov or faxed in (702) 486-3009.

Firearms Initial Course and Requalification

With the halt of walk-in traffic, we are asking all Certified Firearm Instructors to mail us the VEAS and roster information. To account for USPS delays please notify all students it will take approximately 10-14 days from when you place the items in the mail for us to update our system. All firearms information will be updated in the order in which is it received. Please do not contact our office for special requests or accommodations.

Reprinting a Work Card

If someone needs a card to be reprinted, please have them mail their request to our Las Vegas office. Please ensure they include a \$25 money order, a current address where to mail the card to, their full name and their date of birth. Once received we will mail the person a copy of their card.

April 1st Licensee Exam

The April 1st exam has been canceled for those expected to attend the June 2020 Board meeting. If you were scheduled to take the exam that day, PILB staff should have contacted you notifying you of the cancellation. Rescheduling of this event has not been determined at this time.

Contact Us

Please have staff contact us (by email or phone) if they have questions regarding the status of a submitted application, if they need us to resend their provisional or have questions regarding applying online. Currently regular processing is taking 2 weeks and expedite is 2 to 3 days. We are only able to make someone provisional if we have a completed application, which includes the fingerprints, photo and two forms of ID.

As new guidance is provided by the Governor's Office, we will continue to communicate that information to our licensees. We commit to keeping our licensees informed as this evolves and as we have more answers. We appreciate everyone's cooperation and please stay safe.

Sincerely,

A handwritten signature in blue ink, appearing to read 'K. Ingram', with a stylized flourish at the end.

Kevin L. Ingram
Executive Director